



# Project Management Internship

## About Africa Center Hong Kong:

Africa Center Hong Kong is a platform and creative hub that fosters value-creating interactions between African and non-African communities in Asia. Our products and services focus on bridging cultural differences and therefore fostering relations and cultural understandings between communities. We are a social enterprise that understands the need for community representations and diverse experiences thus trying to fulfil those needs through great products and services for our clients with a broader long term view and a firm emphasis on client satisfaction. We are driven by our social impact and influential practices of fostering conversations through innovation and entrepreneurship.

## About you:

We are looking for talented and passionate interns for a unique opportunity to contribute to and gain insight from high-impact initiatives across Africa Center Hong Kong. Expect to actively participate in our educational and cultural programs, as well as proactively support other colleagues within our organisation. If you are excited by the idea of researching, creating and educating others for a conscious world and if you are looking for an opportunity to expand your perspectives and grow both professionally and intellectually then you are just the one we are looking for.

## Requirements:

- Keen interest in the African and Afro diaspora history and culture
- Passionate about cultural exchange, education and youth empowerment
- Motivated to learn, self-driven and open-minded

## Tasks:

- Be involved in a coordination and administration capacity in our programmes
- Be involved in content creation and curation of our programmes
- Plan and execute events that promote the missions of the Africa Center
- Ad hoc tasks

**Benefits:**

- In addition to being part of a great community and the learning experience from the internship, the Africa Center Hong Kong covers meals and provides transportation subsidies to all our interns
- Our intern-graduates gain great skills that will be useful in their search for full time employment
- Recommendation Letter at the end of the internship

**More details:**

- Internship duration: 2 months Minimum
- Frequency: 5 days per week
- Availability on weekends may be required
- Please send your cover letter and curriculum vitae to [africacenter.hongkong@gmail.com](mailto:africacenter.hongkong@gmail.com)
- Please indicate in the email subject the position you are applying for

**Contact Details:**

Email        [Africacenter.hongkong@gmail.com](mailto:Africacenter.hongkong@gmail.com)  
Telephone    +852 9260 6185  
Website      [www.africacenterhk.com](http://www.africacenterhk.com)  
Address      12/F, 21 Hillwood Road  
                  Tsim Sha Tsui

We look forward to your application!